

PAYROLL DEDUCTIONS

- I. In conformity with K.S.A.72-2241, the Board of Education authorizes payroll deductions for the following purposes:**
- A. Accident Insurance**
 - B. Cancer Insurance**
 - C. Certified Staff - Union Dues**
 - D. Dependent Life Insurance**
 - E. Education Savings Plans**
 - F. Group Medical and Dental Insurance**
 - G. Group Prescription Drug Insurance**
 - H. Identity Theft Insurance**
 - I. Long-Term Care Insurance**
 - J. Horace Mann Retirement**
 - K. Horace Mann Retirement**
 - L. Medical Flexible Spending Accounts**
 - M. Optional Life Insurance**
 - N. Short-Term Disability Insurance**
 - O. Supplemental Medical Insurance**
 - P. Topeka Public Schools Foundation**
 - Q. United Way Contributions**
 - R. Vision Insurance**
 - S. Well Child Care Flexible Spending Accounts**

Payroll deductions for any of the purposes set forth herein shall be made only after the employee has signed a proper authorization form setting forth the amount, the purpose, and the disposition of the amount to be deducted.

- II. In conformity with K.S.A. 60-732(2), and K.S.A. 23-3104, the Board of Education authorizes payroll deductions of administrative fees, up to the maximum allowed by law, for the following purposes:**
- A. Garnishments**
 - B. Withholding Orders**
 - C. Tax Levies**

The payroll deduction of administration fees shall be made only after the district has received a directive from: a Kansas or Federal Court, the Kansas Department of Revenue, the Internal Revenue Service, or national student loan collection agencies to make payroll deductions from a district employee's paycheck.

The amount of the administration fee should be sufficient to cover all costs of complying with the directive of the Court, or state and federal agencies.